



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		BORA INSTITUTE OF MANAGEMENT SCIENCES
Name of the head of the Institution		DR. PANKAJ KUMAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		05222771140
Mobile no.		9415544665
Registered Email		bimsnaac@gmail.com
Alternate Email		bims.lko@gmail.com
Address		BORA INSTITUTE OF MANAGEMENT SCIENCES, NH-24, NEAR SEWA HOSPITAL, SITAPUR ROAD
City/Town		LUCKNOW
State/UT		Uttar pradesh
Pincode		226201

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		DR.JAYA SINGH			
Phone no/Alternate Phone no.		05222771140			
Mobile no.		9335106662			
Registered Email		bimsnaac@gmail.com			
Alternate Email		bims.lko@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://bims.org.in/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://bims.org.in/cal.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.07	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			02-Jan-2015		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
Every Faculty member to attend at least 2 FDP	25-May-2020 3		1		

Regular meeting of IQAC	24-Oct-2019 1	12
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Remedal classes, Workshop for capacity building, Focus on Audit, Publication of Research Papers Articles

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Every faculty members to attend at least 2 FDP	Partially Achieved
Every faculty member to present / publish at least 2 paper/articles	Partially achieved
College organize at least 3 seminar/workshop	Partially achieved

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

GOVERNING BODY

07-Feb-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

11-Feb-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The success of any academic institution is implicit in its ability to deliver effectively the goals and objectives of its adopted curriculum through a proper and well-planned mechanism. For effective curriculum delivery, IQAC of our college, under the direction of the Principal, prepares an academic calendar prior to the start of the academic year with tentative dates for major academic and other activities to be held during the academic year in accordance with the university schedule. Heads of Departments hold departmental meetings with faculty members in the first week of July to assign work load connected to teaching and other administrative obligations of the department for the academic session. Faculty members prepares lesson plans and teach according to the college's timetable. Departments combine classroom teachings with various ICT tools, laboratory practicals, field projects, field survey, student seminars, tutorials etc. to effectively transmit and deliver curricula. Each department tries to ensure efficient curriculum delivery, and teachers are urged to adopt innovative teaching-learning approaches to attain this goal. Periodic tests were conducted in each department to check the progress of students and learning of slow learners were strengthened by conducting remedial classes of each subject. For an effective delivery of curriculum, Bora Institute of Management Science is currently having the following mechanism. Under the guidance of IQAC all departments prepare calendar of events for the entire academic session. Accordingly, a plan of action and its implementation take place under the supervision of the head of the institution. 1. All teaching staff members will work under the guidance of the head of the

institution. A staff meeting was held on the first day of the reopening of the institution and a detailed discussion regarding the effective implementation of the curriculum. 2. Various committees were framed for smooth functioning of the system. 3. All the heads of various departments were informed to carry out their academic duties and to maintain the record of all the curricular and co-curricular activities. For example- I. Submission of written assignments in various subjects II. Paper presentation by students in class III. Group discussions among students to maintain group dynamism in classroom IV. Conducting projects, excursions and visits on regular basis V. Short films, videos, role-play were conducted time to time

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	Business Administration	01/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	67	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CCC	21/05/2019	67
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEEd	04 WEEKS INTERNSHIP B.El.Ed. III YR	47
BEEd	16 WEEKS INTERNSHIP B.Ed. SEM.-IV	100
BBA	BAJAJ FINSERVE	9
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The College makes an effort to be fair and transparent in feedback process.. The information provided by the stakeholders remains confidential. Feedbacks are obtained from four stakeholders on predesigned feedback form. Feedback is an essential element of the learning process. The Institute collects the feedback on various curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Parents through online. The feedback collected from the individuals has been analyzed and taken to the consideration for the development of curriculum, teaching learning process and environment. Periodic feedback is taken from all stakeholders through structured questionnaires. The responses are compiled and analysed. The results are reviewed by the management and suitable action taken in the interest of the stakeholders and the Institute. In the light of the collected feedback, college takes desired corrective action Efforts are made to motivate each of the concerned person to look at specific areas where growth is needed. The teachers were advised to strengthen the areas of concern of feedback report.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	TEACHER EDUCATION	100	100	99
BEled	TEACHER EDUCATION	50	55	54
BBA	BUISNESS ADMINISTRATION	120	69	65
MBA	BUISNESS ADMINISTRATION	180	36	34
BCom	COMMERCE	120	122	118
MCom	COMMERCE	50	10	9
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	537	111	27	13	40
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
40	40	3	3	3	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well-structured mentoring system in order to help the students for the last several years. It also helps in looking after the students' academic and psychological well-being and also monitors class attendance and performance. At the beginning of the academic session, the classwise names of the mentors are finalized. The mentors are responsible for the academic progress and psychological well-being of their mentees. The process starts with the allotment of students to each teacher. The list of students, their enrolment numbers, mobile numbers, etc. is provided to the teachers. The teacher is then supposed to call a meeting of the assigned students. After admission the students are divided into different mentee groups on a random basis. Each groups assigned to a different faculty mentor are responsible for the overall development of all their mentees. The institution aims at continuing this mentor- mentee relationship throughout the stay of the students at institute and beyond. Mentoring system has been started for establishing a better and effective relationship between student and teachers and also continuously monitors, council and guide students in educational and personal matter. All teachers' works as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic carrier of students. The aim of student mentorship is-

1. To enhance teacher student relationship.
2. To enhance students academic performance attendance.
3. To minimize student's drop put ratio.
4. To monitor student's regularity discipline.

Students are divided into groups of 10 students mentors maintain and update the mentoring format after collecting all necessary information. If a student is identified as having weakness in particular subject, It is duty of mentor to apprise the concerned subject teacher. Type of mentoring done in our institution are-

1. Professional Guidance- Regarding professional goals selection of career and higher education.
2. Career Advancement- Regarding self employment opportunities, honesty, morale, and integrity required for career growth.
3. Course Work specific – Regarding attendance and performance in present semester and overall performance in previous semester.

Outcomes-

1. Attendance percentage of the students has increased to greater extend.
2. The number of detainment of student had decrease consistently.
3. Due to direct communication between mentor and student there was good improvement in student- teacher relationship.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
379	40	1:9

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
45	40	5	6	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal evaluation system of the college is revised from time to time which is in tune with the reforms made by the university. The college has introduced the Continuous Internal Evaluation (CIE) system for internal marking at the institutional level. After the student gets admitted to the college the evaluation methods, both Continuous Internal Evaluation (CIE) and End Semester Evaluation (ESE), are communicated to the students .The institute is affiliated to Lucknow University. Lucknow University guidelines are strictly adhered to with respect to evaluation process. The schedule of internal assessments are communicated to students and faculty in the beginning of the semester through institute academic calendar which is prepared based on the university academic calendar the institute has reformed the continuous internal evaluation system from faculty centric to students centric. Following reforms have been carried out effectively conducting CIE. 1. Preparing the question paper for the internal examination in the prescribed pattern based on knowledge level using Bloom's taxonomy. 2. Monitoring the attendance of the students for the examinations. 3. Internal assessment has to be carried out within the stipulated time. 4. The faculty evaluates the answer script and distribute to the students for doubt clarification or re-correlation. 5. Result analysis and remedial actions for further improvement are arrived after discussion with faculty, HOD and principal. 6. Assignment has been given by their teachers and evaluation is also based on PPT presentation from their assignment topic. Performance of all students in internal assessment is used for faculties to identify slow and advanced learner in their respective subjects slow learners are encouraged to improve their performance in future by counselling. Counselling session is used to sort out the personal issues, academic and non academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution always believes in effective time management and timeliness. At the start of every session the affiliating Universities issue an academic calendar. On the basis the institute develops its own academic calendar which is followed throughout the academic session. The activities in the academic calendar in clues:- • Semester commencement date • Registration date • Routine • Working days • Holidays • Test days • Days of course material submission • Department staff meeting • Field visit • Tentative data of university and theory exams. Extra working days are also provisioned in the academic calendar in order to include the conduct academic of pre-university examination and unit-test. • The finalized academic calendar is displayed on the notice boards of the department, any changes in the academic calendar due to unforeseen developments are communicated to the students based on the academic calendar, all the faculty members prepare lesson plans, topic to be handled, and ensure

unit wise completion as per internal exam dates. The information is received by principal/vice principal/HOD in its meeting and following measures are suggested in case of any obstacle (Unforeseen causes, personal reason of the concerned teacher understanding level of the students of a certain class etc) in the coverage of the syllabus.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://bims.org.in/details/4.4.2%20Procedures%20and%20policies%20for%20maintain%20ing%20&%20utilization%20physical%20academic%20and.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BEd	TEACHER EDUCATION	94	93	96.84
Nill	BBA	BUSINESS ADMISTRATION	35	25	71.42
08	MBA	BUSINESS ADMISTRATION	30	25	83.33
Nill	BCom	COMMERCE	64	47	86.67
Nill	MCom	COMMERCE	15	13	86.67
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bims.org.in/details/19-20/Student%20Feedback%20Report%202019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	COMMERCE	26	0
International	COMMERCE	7	0
National	MANAGEMENT	5	0
International	MANAGEMENT	1	0
National	TEACHER EDUCATION	1	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	1
COMMERCE	5
MANAGEMENT	4
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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NIL	NIL	NIL	Nil	0	0	NIL
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	26	0	0
Presented papers	0	5	0	0
Resource persons	0	20	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Brother-hood Programme	LUCKNOW UNIVERSITY	1	2
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant
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		industry /research lab with contact details			
Internship Programme for B.Ed.	INTERNSHIP	DIFFERENT SCHOOL	08/01/2020	08/05/2020	100
Internship Programme for B.El.Ed	INSTERSHIP	DIFFERENT SCHOOL	06/01/2020	07/02/2020	47
Internship programme for BBA MBA	INTERSHIP	BAJAJ FINSERVE	02/09/2019	15/10/2019	09
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Brij Ki Rasoi	10/10/2019	To develop professional proficiencies, developing marketing strategies, to allow to become food partner	120
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1400000	1214145

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SELF DEVELOPED	Partially	Null	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10511	2189806	302	82304	10813	2272110
Reference Books	263	32436	0	0	263	32436
Journals	7	0	0	0	7	0
Others (specify)	0	0	1	13750	1	13750
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	104	73	104	0	0	10	7	8	14
Added	0	0	0	0	0	0	0	0	0
Total	104	73	104	0	0	10	7	8	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
BIMS E-APPLICATION	https://play.google.com/store/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	110066	500000	375779

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Nil

<http://bims.org.in/details/4.4.2%20Procedures%20and%20policies%20for%20maintaining%20&%20utilization%20physical%20academic%20and.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SRI D.P BORA MEMORIAL SSRI D.P BORA MEMORIAL SCHOLARSHIP	125	810000
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Meditation	01/07/2013	12	Internal Faculty
Personal Counselling	01/07/2013	18	Internal Faculty
Mentoring	01/07/2013	505	All Faculty Members
French Language	01/07/2013	40	External Faculty Member (LU)
PDP	01/07/2013	97	Internal Faculty
Soft skill development	01/07/2013	45	Internal Faculty
Remedial coaching	01/07/2013	16	Internal Faculty
Language lab	01/07/2013	20	Internal Faculty
Yoga	01/07/2013	25	Internal Faculty
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2019	Soft Skill Development	25	15	12	32
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
32	32	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Community Innovation Pvt.Ltd, Lotus HRService, A.R. Logistics Services, Rock Barrel development	12	9	S R institution Rajat Institution LPS	9	3
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	4	B.Ed.	Education	Lucknow University	M.A.
2019	5	B.Com.	Commerce	BIMS	M.Com.
2019	16	BBA	Management	BIMS	MBA
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	37
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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No Data Entered/Not Applicable !!!

[View File](#)

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has constituted a student council. The student council represent student to chalk out the modalities for the development of healthy environment for holistic development student. The suggestion recommended by council, have been tried to accomplish by the administrative authority of the college. Students are part of various committee formed at institute. Students find representation in various college-level committees/cells such as the Student Welfare Committee, Grievance Cell, Cultural Committee, Placement/Alumni and Industry Institute Interaction Cell, Canteen Committee, Library Committee, Women Grievance Cell, Magazine Committee, and Anti-Ragging Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

142

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Committee has been formed and the registration is yet to be done. But the committee is active throughout the session

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In Bora Institute of Management Sciences College, decentralization and participatory management are an interrelated pair of processes intended to promote collective leadership, and passed down from the top levels of the management, through the links of teaching and non-teaching groups, till it finally reaches the students in best way it enables to create awareness and promote sense of responsibility by ensuring participation by every stakeholder that eventually utilizes fullest potential of members that leads out the competence and confidence to meet all challenges of the world beyond the purely academic sphere. Mentioned below are two specific practices of decentralization

and participative management during the last year (2019-2020)- 1. The college prepare financial budget at the beginning of the year. This is prepared by the office administrative head and is with consultation of all departmental Heads. Accordingly, it is verified by the college principal and is sent for sanction to the society. The society approved budget and necessary action is carried out. 2. The Mentor-Mentee program is also featured to bring teachers and college close to students and give them opportunity to resolve their muddy ideas with staff's personal guidance which assisted in shaping their career objectives as BIMS stand for BEST IDEAS FOR MAPPING SUCCESS

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	There is clear understanding between the institution and industry about expected outcomes are enunciated regarding training programmes, internship assessments, placements, community work and sponsorships which leads to quality assurance.
Admission of Students	Detailed account from enquiry of visitor till admission procedure is thoroughly investigated, documented and supervised by admission cell. In NCTE approved courses the candidates are admitted through online counselling mode which later is fulfilled at college level with necessary details and supervision.
Curriculum Development	The college does not have the freedom to develop its own curriculum, since it is associated with the University of Lucknow AKTU, whose centrally imposed syllabus is required to be followed by all colleges. But individual teachers of the college are, directly or indirectly part of the curriculum development process: as experts involved in assisting, devising or preparing study materials to be used in universities.
Teaching and Learning	The institution has always aimed at fulfilling the effective curriculum deliverance through a well-planned and documented teaching-learning process. Teaching planners and lesson plans being an integral part of it based on an academic calendar. Lecture are organized for example on "Lesson Planning" by Dr. Roma Smart, Dr. Kiran Lata Dangwal, Dr. U.C. Vashistha, Dr. Susheel Dwivedi on Various Topic.

<p>Examination and Evaluation</p>	<p>From the very beginning of every semester, students enrolled in various courses have been made aware of necessary changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University. Moreover, in the course of 2019-20, the college encouraged faculty members to attend workshops for better understanding of the new systems of evaluation. For instance, Mr. S.N. Singh from the department of education is in regular touch by attending meetings in university campus time to time.</p>
<p>Research and Development</p>	<p>The institution encourages faculty members to present and publish research papers and attend conferences. Teachers are given leave to enable them to do their coursework and PhD. The college also provides teachers with assistance to organize seminars and conferences. It facilitated two Faculty Exchange Programmes.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Library- In 2019-20 the colleges Central Library purchased new text books, journal to enrich the literary resources. Newspaper, monthly magazines and other competitive magazines were available for students throughout the session. ICT- The college has two smart classrooms, one ICT-enabled classroom, ten classrooms, one LCD TV sets, WiFi and LAN facilities. There are a couple of ICT - enabled seminar halls as well. We also have an academic library with electronic support, scanners, OHP, and departmental laptops and personal computers in computer lab.</p> <p>INFRASTRUCTURE- The institution comprises of multi-storey building in three blocks- A and B (department wise). Each block has well-ventilated classrooms, proper seating furniture and other necessary equipment for smart class along with art, music and yoga room. Language lab, science lab, psychological practical lab is also present. Store rooms for keeping records. Facility for safe drinking water, cafeteria and proper sanitized washroom. Multi-purpose hall for conducting gatherings for different purpose. Green lush ground for conducting outdoor sports and cultural activities. Entire campus is fire proof</p>

	with fire-extinguisher along with security guards, peons and well-maintained CCTV surveillance. Biometrics are installed for recording presence of students, teachers and non-teaching members
Human Resource Management	Constant monitoring, involving staff members in different activities on a rotational basis to broaden exposure, motivating staff through appreciation and recognition are the ways to improve quality in human resource management.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Student Fee record are are maintained in computers
Student Admission and Support	Data of admitted Students are maintained in computers
Examination	Records of internal assessment are maintained on computers and submitted on university login
Planning and Development	NIL
Administration	Mostly correspondence through E-mail and others letters are also prepared on computers

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Staff Proficiency Programme on Computer Literacy Staff Proficiency	Staff Proficiency Programme on Computer Literacy	02/08/2019	03/08/2019	8	2

ency
Programme
on
Computer
Literacy

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
40	40	12	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Best Teacher Award	Best Employee Award	Best Student Award

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Regular financial audits are conducted, both internally as well as by external agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	LUCKNOW UNIVERSITY
Administrative	No	Nill	Yes	INTERNAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

-Celebrating "Mother's Day" (student and their parent) - Conducting Parent

teacher and student meeting time to time. - Parent feedback and suggestion report were prepared and analysed on yearly basis.

6.5.3 – Development programmes for support staff (at least three)

-Celebrating "Our community helper's day" in college. -Conducting life insurance awareness program. -"Free mid-day meal programme" for support staff through college canteen.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Placement Cell 2. More focus on PDP programme for students 3. Motivation for e-learning teaching

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	For assessment of students a comparative study of all semesters was introduced.	31/08/2019	31/08/2019	30/08/2020	45
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on "Gender and Related Issues" by Dr. Jaya Singh	21/10/2019	21/10/2019	145	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Tree Plantation Drive under the leadership of Vice Principal Dr. Jaya Singh

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries

Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	14/08/2019	1	Programme on "Women Safety" at Niti vihar Colony	Awareness about measures for Women Safety	25
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	01/07/2019	The student handbook is provided to every student at the time of enrolment and also uploaded on college website. It provides information of the courses and opportunities provided by the college. It focuses on orienting students about the academic, technical, professional and managerial excellence, social and cultural sensitivity provided by the college. It motivates the students about excelling in courses and grabbing the

opportunities. The handbook inform the students about the physical infrastructure and facilities provided by the college like- AC classroom, WiFi campus, canteen, medical help and free CCC classes, etc.

Prospectus of the college

10/06/2019

Details of college infrastructure, courses and practices

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Quiz on "Values Enshrined in Our Constitution"	25/07/2019	25/07/2019	55
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Promoting green campus
- Stopping littering by placing dustbins at various spots
- Use of led bulbs
- No use of thermocol in any form
- Minimising the use of paper

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://bims.org.in/bestp.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Provide the weblink of the institution
http://bims.org.in/id.php

8.Future Plans of Actions for Next Academic Year

The quality provision of education from early years still continues to be a driver of activity in 2019-20. Action Plan for 2020-21 sees a continued focus on, not only, how learning happens, but how it is delivered and how it can be improved at all levels. This focus on quality is allied to a continued effort to ensure that all citizens can access and participate in education regardless of the barriers they face. ? Clean , Green and Polythene free Campus . ? Bio Metric attendance system for staff and students . ? Financial Audit by UP Government and C.A., Academic audit by Academicians Green Audit by concerning experts . ? Workshop for students on skill development programme . ? Awareness programme on issues and challenges in higher education and placement for Students. ? Proposal for financial assistance to the Government department/Societies for organization of seminars . ? Organization of more Seminars/Workshops on Use of ICT in Quality

Teaching Learning and Research Methodology for quality research ? More ICT enabled class-rooms. ? Introduction of new courses in U.G. and P.G. ? Online feedback system for students other stakeholders. ? Preparing for NAAC -2 Cycle. ? To ensure quality of academic programs. ? To organize variety of co-curricular activities for holistic development of student in present competitive world.